

the *Gateway*
York Winter Farmers' Market

2017 - 2018 Winter Application for Prepared Food Vendor Space

Note: Please read the Rules & Regulations first.

Business/Farm Name: _____

Contact Name: _____

Mailing Address: _____

Town: _____ State: _____ Zip: _____

Business Phone: _____

Mobile Phone: _____ I do not want this number made public

E-mail: _____ Website: www. _____

I will bring my own table(s) I request to use **one** of the Church's tables

Description of all items to be sold: *(any new products added during the season must be approved by market manager)*

2017/18 Winter Market held inside the Fellowship Hall at the First Parish Church, in York, Maine from **9:00am – 1:00pm**, please circle the dates you will attend.

| | | | | | |
|--------|-------|--------|--------|--------|-----------|
| Nov 18 | Dec 9 | Jan 6 | Feb 3 | Mar 10 | ALL DATES |
| Nov 25 | | Jan 20 | Feb 17 | Mar 24 | |

PAYMENT: These are the payment options, due with application:

Prepared Food Vendor Fee Prior to October 7th

\$30 per week, I am signing up for _____ weeks

All 9 weeks – deduct \$15 – Final Cost \$255

Prepared Food Vendor Fee after October 7th

\$35 per week, I am signing up for _____ weeks

Spaces are 8' x 8' for everyone. For placement & layout options at the market please let me know of any special needs: Do you need to be against the wall? Typically, vendors who sign up for the full season are placed against the wall unless there are special circumstances.

Spot placement & layout will be determined by the market manager based on the indicated needs and availability. Priority will first be given to agricultural vendors, then prepared food vendors, then crafters.

For market promotion purposes:

What payment methods do you accept? (please check all that apply)

- Cash Checks Credit Cards

Does your business participate in either of the following programs? (Currently, our market as a whole does not, but we're often asked if any of our vendors do.)

- EBT (ex: SNAP) WIC

We cannot offer refunds. The market manager does keep track of attendance. (See rules & regulations for attendance policy.) No booth sharing. This is a rain (& snow) or shine event. See rules & regulations #2 for more details on the inclement weather policy.

Total Amount: _____ Check #: _____ Make checks payable to: York Region Chamber
Or pay by credit card, we can accept MasterCard, Visa, American Express and Discover cards
Credit Card #: _____ Exp: _____ 3 Digit Security Code: _____

Space is VERY limited and available on a first come, first served basis. Applications are stamped with a date as they come in. Maximum number of spaces is approximately 23. Preference for approval of applications is based on vendor type, last year's winter market, summer Farmers' Market seniority, availability of space, product mix, and any other consideration that the market manager reasonably believes necessary to maintain a successful Farmers' market.

Most questions are answered in the enclosed rules & regulations. Please make sure to read over those sheets before sending in an application.

Agreement:

I have read and agree to abide by the rules of the market, as set forth in the enclosed rules & regulations sheets. I realize that failure to do so may result in revocation of my attendance privileges and any money paid to date. I understand that this market is run by the York Region Chamber of Commerce; the Chamber reserves the right to terminate my attendance at the market if the market manager deems my behavior or conduct inappropriate/unsuitable.

Signature: _____ Date: _____

ALL OF THESE ITEMS MUST BE ENCLOSED (ONLY COMPLETE APPLICATIONS WILL BE PROCESSED)

- Self addressed & stamped letter-sized return envelope (in order to receive a confirmation in the mail)
- Prepared Food Vendors: A certificate of insurance with The York Region Chamber of Commerce listed as additionally insured
- Copies of the proper licenses that are required for your product (information included in Rules & Regulations)
- Payment in full by cash, check or credit card (Visa, MasterCard, American Express or Discover)

Return this application to Holly Roberts at the York Region Chamber of Commerce by mail, email or fax.

1 Stonewall Lane, York, ME 03909 • phone: 207.363.4422 • email: holly@yorkme.org
website: www.gatewaytomaine.org • fax: 207.363.7320